



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

December 13, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**EAST LOS ANGELES COUNTY HALL
APPROVE APPROPRIATION ADJUSTMENT
SUPERVISORIAL DISTRICT 1
3 - VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the enclosed appropriation adjustment to allocate \$349,000 from various County Departments to the Project and Facility Development budget for the purchase of furniture, fixtures and equipment for the new County Hall located at the East Los Angeles Civic Center.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will provide funding for the purchase of furniture, fixtures and equipment for the new County Hall located in the East Los Angeles Civic Center, which is scheduled to open in March 2006.

The East Los Angeles Civic Center renovation project integrates existing and new facilities into a coherent campus environment. Work included construction of a new library, renovation of the lake and open space, construction of a new plaza, pedestrian walkways, landscape, irrigation, improved lighting, and the conversion of the old library into a County Hall, for one-stop provision of services to the residents of unincorporated East Los Angeles. Conversion of the former East Los Angeles Library into a County Hall is expected to be completed by March 2006.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

The Honorable Board of Supervisors
December 13, 2006
Page 2

Departments providing services in the County Hall include the Departments of Consumer Affairs, Parks and Recreation, Regional Planning, Health Services, Public Works, Internal Services, Fire, and the First District East Los Angeles field office.

Implementation of Strategic Plan Goals

This action is consistent with the County's Strategic Plan Goal of Service Excellence and Fiscal Responsibility as the proposed improvements will enhance the delivery of public services to the residents of East Los Angeles.

Also, the renovation and development of the East Los Angeles Civic Center is an integral component of the Strategic Plan for Municipal Services to Unincorporated Areas. One of the plan's objectives, under Action Plan A, is the piloting of at least one Civic Center facility model in an unincorporated area of the County of Los Angeles. The plan recommends East Los Angeles to be the pilot site. As a facility model, the East Los Angeles Civic Center will assemble County municipal services in a one-stop setting with departments working collaboratively as a joint venture to increase the convenience and speed of services.

FISCAL IMPACT/FINANCING

The enclosed appropriation adjustment will transfer \$349,000 of appropriation authority from the following County Departments – Consumer Affairs - \$15,000, Fire Department - \$25,000, Board of Supervisors – First District - \$81,000, Health Services - \$9,000, Internal Services Department - \$7,000, Parks and Recreation - \$38,000, Public Works - \$152,000, and Regional Planning - \$22,000, to the Project and Facility Development budget for the purchase of furniture, fixtures and equipment.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

N/A

ENVIRONMENTAL DOCUMENTATION

A Negative Declaration for the East Los Angeles Civic Center Renovation Project was approved by your Board on July 25, 2000.

The Honorable Board of Supervisors
December 13, 2006
Page 3

CONTRACTING PROCESS

N/A

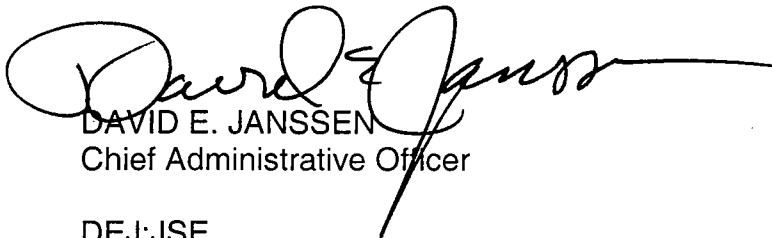
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this recommendation will provide funding for the purchase of furniture, fixtures and equipment to furnish the new County Hall in the East Los Angeles Civic Center.

CONCLUSION

Please return an adopted copy of this letter to the Department of Public Works and the Chief Administrative Office (Capital Projects Division and the Office of Unincorporated Area Services).

Respectfully submitted,



DAVID E. JANSSEN
Chief Administrative Officer

DEJ:JSE
DJT:NB:mdc

Attachment

c: Auditor-Controller
County Counsel
Department of Consumer Affairs
Fire Department
Department of Health Services
Internal Services Department
Department of Parks and Recreation
Department of Public Works
Regional Planning Department

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S.
No.DEPARTMENT OF Chief Administrative OfficeNovember 30, 2005

AUDITOR-CONTROLLER.

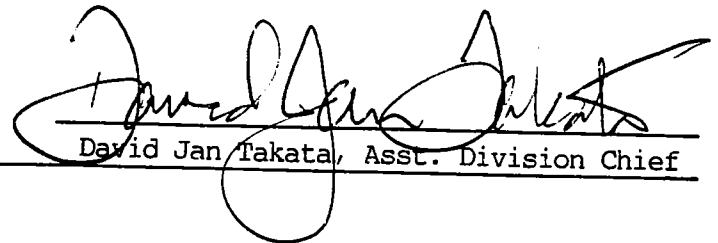
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

See attached for details.
(3-votes)

Justification: This appropriation adjustment provides funding for the purchase of furniture, fixtures and equipment for the County Hall located at the East Los Angeles Civic Center.

There is no affect on net County cost.



David Jan Takata, Asst. Division Chief

CHIEF ADMINISTRATIVE OFFICER'S REPORT

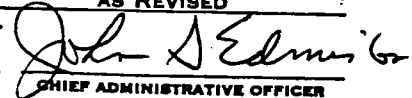
REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

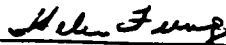
Dec. 1 2005 19 
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

19

AUDITOR-CONTROLLER

BY



No.

197

NOV. 30 2005 19

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

APPROPRIATION ADJUSTMENT
EAST LOS ANGELES COUNTY HALL
PROJECT AND FACILITY DEVELOPMENT FUND
FISCAL YEAR 2005-06
(3 Votes)

SOURCES:

Consumer Affairs
Services and Supplies
A01-CA-19100-2000 \$15,000

Fire Department
Services and Supplies
DA1-FR-40109-2000 \$25,000

~~PROJECT & FACILITY DEVELOPMENT~~
Operating Transfer In
A01-PF-10190-9911 \$25,000

Board of Supervisors
Services and Supplies
A01-BS-10010-2000 \$81,000

Health Services - ~~PUBLIC HEALTH PROGRAMS~~
Services and Supplies
A01-HS-23450-2000 \$9,000

Internal Services Department
Services and Supplies
A01-IS-13100-2000 \$7,000

Parks and Recreation
Services and Supplies
A01-PK-27640-2000 \$38,000

Department of Public Works
Services and Supplies
A01-PW-12800-2000 \$152,000

Regional Planning
Services and Supplies
A01-RP-19350-2000 \$22,000

Total \$374,000

USES:

Project and Facility Development
Fixed Assets - Equipment
A01-PF-10190-6030 \$349,000

~~FIRE DEPARTMENT~~
Operating Transfer Out
DA1-FR-40109-6100 \$25,000

\$374,000

David Jan Takata
Assistant Division Chief
Chief Administrative Office

BA #197

NOV. 30, 2005
H. Jung